



Alpha Kappa Alpha Sorority, Inc.®

Transfer Verification Form

According to the Constitution and Bylaws, Article IV, Section 43: A soror must clear through the Alpha Kappa Alpha Corporate Office all financial obligations to her former chapter and the Boule before receiving her transfer...A soror's current financial obligations to her chapter begin as of the date of the transfer on a pro-rata basis...

First name Middle initial Last name Financial number

Address City State ZIP Country

Signature of Soror (required):

Submit fees via certified check or money order to the Corporate Office when transferring into General Membership. - NO PERSONAL CHECKS

Transferring into which chapter:

Transferring chapter must complete the following and provide a copy of this form to the member, Corporate Office and retain one for the chapter files: (only complete applicable portions)

- Soror ... has fulfilled all financial obligations to the chapter.
Soror ... HAS NOT fulfilled financial obligations to the chapter.
Amount owed \$... to our chapter for ...
Soror ... is suspended until ...
Soror ... is/was recommended for expulsion at the ... Boule.
Year

The Basileus or Tamiouchos must sign this form for validity. Forms without the necessary officer's signature are not accepted.

Chapter name

Address City State ZIP Country

Basileus OR Tamiouchos signature Graduate Advisor signature (Undergraduate chapters ONLY) Date

- Transferring into a chapter - Member must submit a copy of this form and appropriate fees for the current year to her new chapter of affiliation, and the new chapter will then submit this information to the Corporate Office.
Note: If member is active for the current year, chapter will list the soror's name on a Transfer Report, attach her transfer form and send to the Corporate Office.
Transferring from General Membership into a chapter - Member must submit a written request to the Executive Director and provide the name of the chapter with which she wishes to affiliate her membership. Once the request is processed, the member will receive a Transfer Verification Form with the Executive Director's signature.
Member will submit transfer form, a copy of her request to the Executive Director and appropriate fees to the new chapter.

DO NOT WRITE IN THIS SECTION - CORPORATE OFFICE USE ONLY

Processor initials: Date: