
Summary of Changes

The following changes have been voted on, reviewed and/or discussed with the 2018-2020 Alpha Kappa Alpha Directorate. These changes reflect the work of the International Membership Intake Process Committee to make the Graduate Membership Intake Process Soror Friendly, Chapter Friendly and Candidate Friendly. The redesign approach was to streamline processes, develop efficient and user-friendly tools within the process. Additionally, it creates an inclusive environment for sorors and chapters to be engaged in bringing in new members. Please read and review these changes with the chapter.

- The use of the International Membership Intake Process (MIP) Committee is included throughout the manual. A new committee structure that has been developed by this administration with a focused driven approach to membership recruitment.
- Graduate MIP Timeframe: Graduate MIP session is conducted during three (3) weekends which do not have to be consecutive; but cannot span over more than four (4) weeks.
- A new definition Chapter Active Participation for Sorors to sponsor and write letters for prospective candidates. (New Insert)
- A list of the Roles and Responsibilities of the Regional Director as it relates to the Membership Intake Process.
- The inclusion of additional Membership Bylaws for our documents related to the membership intake process.
- Membership Intake Process Things To Know
- Greek Culture and Terms: Guidelines and facts about the sorority's Call and Pinky Hand Sign; The use of Line Sister/Co-Initiates and Line Names and Numbers; Stepping and Strolling.
- The placement of all MIP Forms to the back of the MIP manual, with a distribution checklist
- An evaluation summary form to be used to tally results from the completion of the evaluations from candidates and sorors
- Participation of Directorate, Former Directorate Members and Former Supreme Basilei in the MIP process
- List of Revised Forms:
 - Chapter MIP Health Check form that includes chapter attendance at Clusters, Undergraduate Roundups and chapter's retention rate as a self-assessment measure.
 - Guide to Sponsorship – Include Active Chapter Participation Criteria for Sponsorship
 - Sponsor/Co-Sponsor (Letter Writer) Eligibility Verification Form
 - Graduate Legacy Application addition items to complete.
 - Sponsor/Co-Sponsor Recommendation Form/Letter of Recommendation Letter
 - Sponsorship – Soror can sponsor two (2) and a co-sponsor (letter writer) can write a letter of recommendation for any candidate.
 - Graduate Prospective Candidate Form – Added “Are you a registered voter?”
- Voting – Revised language regarding the order of voting and receipt of paperwork (pg. V-I)
- Updated Honorary Members and Former Supreme Basilei and Special Committee Descriptions.
- Updated Programs Targets to “Excellence”
- Post MIP Suggested Workshop Topics